

Legal support of the representative offices

To register a representative office of the bank in Ukraine it is necessary to submit the required documents to the Ministry of Economy. The list of documents is given below:

Application on the letterhead of the bank stamped and signed by the Chairman of board of directors of the bank. The following info is to be indicated on the application:

- Name of the bank
 - Country of location of the bank
 - Address of the bank
 - Telephone and fax number
 - Town where the representative office will be open and the address
 - If any branches, indicate the towns of Ukraine where they'll be situated
 - Number of foreign citizens who will work in the representative office
 - Date of foundation of the bank
 - The registered address of the bank
 - Number of employees of the bank
 - The aim of opening and the scope of activity of the representative office (only representative functions)
 - Information about the business connections with the Ukrainian partners and prospects of the development of cooperation
1. Print — out from the trade registry of the country of location of the bank.
 2. Permission on conducting bank activity issued by the state body or by the national bank of the country of location of the bank.
 3. The Power of Attorney (in the name of the certain person) for carrying our representative functions on the territory of Ukraine with the indication of the powers of the representative.
 4. Documents indicated in the points 1,2,3,4 must be notarized on the place of issue.
 5. Documents must be translated into Ukrainian. The translation is to be certified by the stamp of the official translator.

Documents are submitted to the Ministry of Economy not later than 6 month from the date of their issue in the country of location of the bank.

While submitting the documents for registration it's necessary to provide the receipt on payment the state fee in the amount of 2500 \$.

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